



www.MountainsToSeaWellington.org

Join Our Team. VOLUNTEER MARINE INTERNSHIP(S).

Mountains to Sea Wellington is recruiting!

We are looking for a summer Marine Intern to help us run our popular marine programme- Experiencing Marine Reserves (EMR) for schools - and to support our growing work across the region.

In your Internship role you will be working alongside our Coordinators and helping to support programme delivery of the EMR programme. You will be a key part of our team and the successful delivery of these events, and will receive on-the-job training, attend our national Wananga and gain valuable skills and experience.

Timing- The Internship role is ideally suited for 3 days a week over the school term starting from mid-late October – December 2020, and recommencing on 18 Jan – 30 March 2021. Days working may vary depending on school bookings and other needs and some weekend work for Community Snorkel events will also be required.

Skills Needed - Ideally you will have some of the following expertise and experience:

- Experience diving, snorkeling and a high level of confidence and experience in the marine environment is a must.
- Love nature and the outdoors. Passing on your enthusiasm, practical skills and knowledge is a huge part of this role.
- Fit and resilient. Our job is often hot, cold, wet & windy. We work far and wide, especially during summer.
- Hold a full driver's license.
- Marine science knowledge and experience (in field) or through formal training.
- Experience working with and for young people – and able to relate to students from all walks of life, ages and stages. Teaching experience an advantage.
- Able to connect and work with a wide variety of people.
- A sensitivity, and commitment to, Tiriti o Waitangi principals.
- Understanding of local environmental, social and cultural context.
- Organised, self-starter, manages varied workload cheerfully and effectively.
- Professional, constructive, problem solver, able to work with others.
- Skills in fund-raising, communications, photography, websites, promotions would also be great assets to our team.

To apply please send us a cover letter telling us why you would like to volunteer with MTSW and what you bring to the role. Include a current CV and the names of two referees. Applications due in by 5pm on the 28th of September. Please send to info@mtsw.org.nz .

VOLUNTEER MARINE INTERN. Main Activities and Responsibilities

Delivery of Education Programmes, Community Events, Restoration projects and Community Science.

The Marine Intern will:

- Support delivery of marine education programmes to school and community participants across the greater Wellington region by:
 - Actively contributing to EMR programmes being well organised and delivered to a range of school students.
- Support delivery of Community snorkel days and community events.
- Support Coordinator when working with student and community lead action projects.
- Attend regular planning meetings with MTSW Director and other MTSW Coordinators to ensure coordinated delivery.
- Maintain positive working relationships that support the delivery and action components of these programmes.

Equipment, Resources, Communications and Facilities

The Marine Intern will:

- Ensure facilities, resources and equipment fit for purpose by:
 - Assisting in maintenance and upkeep of truck, trailer and marine equipment.
 - Assisting in ensuring facilities and equipment always ready for programme sessions.
- Assist in the development of interpretative and educational resources.
- Support story-telling via social media (Instagram/Facebook) by providing content and write ups for on-line stories and social media posts.

Volunteer Management

The Marine Intern will:

- Assist the Volunteer Manager in managing logistics of volunteers involved in the MTSW programmes by:
 - Ensuring all volunteers are registered in before fieldtrip/event starts.
 - Assisting in the gear up of volunteers.
 - Being first point of contact for volunteers, making sure they are fed, warm and happy.

Health and Safety

The Marine Intern will:

- Follow all practicable steps to ensure the safety and welfare of all EMR participants and volunteers and MTSW employees by:
 - Work in strict accordance with H&S operating procedures and training provided, and actively taking steps to minimise and reduce hazards.