



Mountains To Sea Wellington – Join our Trust

July 2019.

We're looking for inspiring new people to join the Mountains to Sea Wellington Board of Trustees. Our new Trustees will be people whose experience and outlook aligns with the mission of our Trust and who are keen to contribute their ideas and skill-set to our team. Although advantageous, previous board experience is not necessarily needed as we are looking to encourage a range of perspectives and representation.

WHY VOLUNTEER AS A BOARD MEMBER

Volunteering as a board member for Mountains to Sea Wellington may be motivated by a number of things, but at the heart of it it's essential that:

- You believe in the mission of Mountains to Sea Wellington "*inspiring kaitiakitanga (guardianship) for our rivers, harbours and coasts*" and our way of fostering those connections with young people and communities;
- You have a personal connection to the environment and want to contribute to positive change in caring, connecting to and restoring it;
- You are a forward thinker, identifying opportunities and ways we can extend our mission and impact;
- You enjoy working with people, for people and believe in a collaborative and partnership approach; and
- You want to help us to be a transparent and accountable organisation operating with the highest level of integrity.

HOW WE HOPE TO HELP YOU

Ideally being a part of the Trust is a symbiotic relationship – helping MTSW to flourish and bringing personal and professional development and satisfaction to you. Benefits may include:

- Gaining experience and expertise and helping guide the development and success of the work of Mountains to Sea Wellington;
- Accessing networks and opportunities whilst supporting the mission of the Trust;
- Professional development opportunities in governance and strategy;
- Professional and personal satisfaction and well-being;
- Being part of our team, and the occasional (non-compulsory) snorkel meet up!

HOW TO JOIN US

We're not into arduous processes – we are a bunch of doers. To let us know of your interest please provide a one-page letter to the Board. This should outline your skills, experience, any conflicts of interest we should be aware of, and why you want to be a part of what we do. It is our intention to meet with suitable candidates over the next couple of months. We're not interviewing – we're match-making!

Timeframe – Ideally, you'll have made contact with us by the end of August – if not before.

HOW WE WORK

All roles on the board are voluntary positions with 6-8 meetings and other supporting tasks undertaken over the course of the year by Trustees.

WHEN and WHERE.

The Mountains To Sea Wellington Trust Board meets for 2 hours every 6-8 weeks on a Tuesday evening from 7-9pm at Creative HQ in Wellington.

Trustees need to come prepared for meetings, which will usually require approximately 2 hours of pre-meeting preparation and follow up from previous actions.

OUR BOARD

Good governance is making sure that an organisation has a clear vision and strategy and management and staff are clearly aligned to achieve it. The key role of our board is:

- Sharing your passion, ideas and input! Ideally the board's primary role is informing the future of Mountains to Sea Wellington, using your insight of where we currently are to identify future opportunities.
- Advocating for Mountains to Sea Wellington and aiding in creating new partnerships and opportunities through attending events and other avenues.
- Seeking new funding & partnership opportunities to support our work.
- Being familiar with the Trust Deed and acting in accordance with the rules of the Trust.
- Inputting into, and feedback on strategic planning for MTSW. Final sign-off (majority support required) by the Trustees.
- Providing financial oversight and approval for the annual budget provided by the Director at the start of each financial year (majority support required)
- Receiving and reviewing financial reports to ensure transparency & our financial obligations met.
- Working collaboratively with the Director of MTSW to support the mission of the Trust.
- Raising concerns on any matters that you feel might affect the integrity or accountability of the Trust.

SUPPORT FOR TRUSTEES

The Board of Trustees is supported primarily by the Director of Mountains to Sea Wellington, who has a number of responsibilities to the Board, and also holds a seat on the Board of Trustees. The Director is unable to vote on their own performance, remuneration or to cast a deciding vote.

Please contact Zoe Studd (Director) at zoe.studd@mtsw.org.nz or Ph 021 707 881.

Please follow the links below to access further information about the Trust.

Charity Registration Number is CC54455

Trust Rules: Our [Trust Rules \(Deed\)](#) and our [2018 Annual Report](#) can be found at the [Charities Services website](#). Our annual operating budget is less than \$500,000 and we complete Tier 3 reporting at the end of each financial year.

Health and Safety: All of our programmes and activities are delivered in line with the national [Mountains to Sea Conservation Trust](#) and their [Health and Safety Management Plan](#).

Insurance: We are fully insured by Rothbury Insurance for Platinum Plus Public Liability \$1M, Statutory Liability \$500,000 and Employers Liability for \$500,000.

Our [Annual Report for 2017 – 18](#) is a summary of key outcomes from this year. The 2018-19 Annual Report is due for completion in October 2019.

Visit our website at www.MountainsToSeaWellington.org